



OFFICE MEMORANDUM

DATE: October 29, 2003

TO: Region Engineers
Region Delivery Engineers
TSC Managers
Resident/Project Engineers
Region Construction Engineers
Region Resource Specialists

FROM: Larry E. Tibbits
Chief Operations Officer

John C. Friend
Engineer of Delivery

SUBJECT: Bureau of Highway Instructional Memorandum 2003-13, Notice of Termination of National Pollutant Discharge Elimination System (NPDES) Storm Water Discharges From Construction Activities Authorization and the Deactivation of the MDEQ Site Identification Numbers, Where Applicable

MDOT's Final Inspection/Acceptance and Certification Report (Form 1120) has been revised to allow for the reporting of the date the NPDES Notice of Termination (MDEQ Form EQP 4662) was submitted, and the date the site identification number was deactivated. A copy of the revised form is available at <http://www.mdot.state.mi.us/webforms/public/1120.pdf>

Notice of Termination for NPDES (MDOT Projects Only)

The TSC shall send a completed Notice of Termination for NPDES (MDEQ Form EQP 4662) to:

MDOT-Construction and Technology Support Area
Geotechnical Services Unit
Attention: NPDES Coordinator
P.O. Box 30049
Lansing MI 48909

See the Notice of Termination for NPDES for additional instructions. The NPDES Coordinator will enter the information into the MDOT database and forward the form to the MDEQ's Water Division for termination of the permit. Denote the date the NPDES permit was terminated on the Final Inspection/Acceptance and Certification Report (MDOT Form 1120).

Notice of Termination for NPDES (For Local Government Projects)

The project engineer for the local agency shall send a completed Notice of Termination for NPDES (MDEQ Form EQP 4662) to the location indicated on the form. See the Notice of Termination for NPDES (MDEQ Form 4662) for additional instructions. Denote the date the NPDES permit has been terminated on the Final Inspection/Acceptance and Certification Report (Form 1120).

Deactivation of MDEQ Site Identification Numbers

The delivery/resident/project engineer shall send an updated Site Identification (MDEQ Form EQP 5150) to the location indicated on the form. This form is available at <http://www.deq.state.mi.us/documents/deq-wmd-hwp-EQP5150-FRM.pdf>.

Section I: Check box “as subsequent notification: to change, update, or verify site information for an existing owner of a site with a previously issued site id number . . .”

Sections II-IX: See the previously populated EQP5150V for information for each site identification number in order to complete the form.

Section X.F.: Check box 1. “No longer generating hazardous waste . . . still in business at this location.” Also complete “Date site ceased generating waste.”

Section XI: Sign and date the form.

See Site Identification Form (MDEQ Form EQP 5150) for additional instructions.

Enter the date on the Final Inspection/Acceptance and Certification Report (Form 1120) the site identification number is submitted for deactivation.

Chief Operations Officer

Engineer of Delivery

BOHD:C/T:EMB:kab

Subject Index: Final Inspection, Environment

cc: C & T Support Area Staff
Real Estate Support Area, M. DeLong
Design Support Area, M. VanPortfleet
Maintenance Support Area, C. Roberts
Traffic & Safety Support Area, J. Culp
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